



CONFI
CONSULTANCY LTD
INTEGRITY DRIVEN SOLUTIONS

Privacy Policy

Document Information

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Prepared By	Simon Coulton
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Guidance

This Privacy Policy explains how Confi Consultancy Ltd collects, uses, stores, shares and protects personal information obtained through its business activities, website, and communications.

The policy outlines the types of personal data processed, the lawful basis for processing, the rights of individuals and the measures taken to safeguard personal information in accordance with the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018 and other applicable legislation. It should be reviewed periodically to reflect legislative changes, organisational growth and evolving best practice.

Table of Contents

Who We Are	3
What Information We Collect	3
How We Use Your Data	3
Legal Basis for Processing	3
Data Storage and Security	3
Your Rights	4
Cookies	4
External Links	4
Changes to This Policy	4

Who We Are

Confi Consultancy Ltd

Company Registration Number: 16076106

Contact: businessops@conficonsultancy.co.uk

We act as the data controller for the purposes of this policy.

What Information We Collect

We may collect and process the following types of personal data:

- Name, email address, and other contact details provided via our contact form or email
- Information you provide when corresponding with us
- Technical data, such as IP address, browser type, and pages visited, collected via cookies or analytics tools

How We Use Your Data

We use your information to:

- Respond to enquiries and communicate with you
- Provide consultancy services where engaged
- Improve our website and services
- Comply with legal obligations

We do **not** sell or share your data with third parties for marketing purposes.

Legal Basis for Processing

We process your personal data based on one or more of the following legal grounds:

- Your consent (e.g. submitting a contact form)
- Performance of a contract (or steps toward one)
- Our legitimate interests in running and growing our business
- Compliance with legal obligations

Data Storage and Security

We store your data securely and take appropriate measures to protect it from unauthorised access, disclosure, or loss. Data is only retained for as long as necessary for the purposes stated in this policy or as required by law.

Your Rights

Under UK data protection law, you have the right to:

- Access the personal data we hold about you
- Request correction or deletion of your data
- Object to or restrict processing in certain circumstances
- Withdraw your consent (where processing is based on it)
- Lodge a complaint with the Information Commissioner's Office (ICO)

Cookies

We may use cookies to enhance your experience and analyse website traffic. You can adjust your cookie preferences through your browser settings.

External Links

Our website may contain links to other sites. We are not responsible for their privacy practices. You should review their policies separately.

Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated effective date.

Approved by: Simon Coulton, Director

Date: July 2026

